

Minutes of Mokau School BOT Meeting – 15 June 2026

Opened: Name: Maree Jones Time: 7:05 pm

Present: Maryann Symonds, Jackie Warren, Emma-Gene Hutchinson, Maree Jones, Adrian Smith, Anne Owens

Apologies: Merepaea Rauputu

Karakia: from Board Members



Conflict of Interest: The board effectively manages actual, potential, and perceived conflicts of interest ensuring the integrity of board decisions and reputation of board members. There are no conflicts of interest to be recorded at this meeting.

Reports

Principal Report

Roll: 21

There was 100% turnout for parent interviews, so that was very pleasing. Student illness is currently impacting attendance rates. Winter germs are making their presence felt. Maryann and Jackie attended the Edge Student Management Conference in Queenstown and found it very worthwhile and are starting to implement and share some of the new learnings. Other items for discussion will be in general business.

Principal Report taken as read.

Moved: Maryann, seconded Adrian. Passed.

Finance Report

Jackie reported that this month was pretty standard, with budget adjustments to be done at the next meeting.

Finance Report taken as read.

Moved: Jackie, seconded Emma-Gene. Passed.

Property Report

The school paddock has been used for dumping of school waste and cutting down of trees (used as shelter for stock) without permission. Maryann, with Council permission, is to arrange for chains and locks to be put on gates and hotwire on top of fencing. Native trees that have been donated will be replanted.

Health and Safety Report.

Injuries - there were 4 head knocks of a moderate nature during the past month. All parents were notified and students were monitored carefully. No other notable injuries apart from some minor abrasions and cuts from playground play.

EOTC documentation complete for Tainui Enviroschools day.

Farm Report

See property report.

Achievement Report

Following Maryann's suggestion, Board members looked at the refreshed curriculum summary first, then reviewed the Achievement report. The new Progress Markers are comprehensive and ambitious. A significant amount of back filling is required, particularly for older students that had a different curriculum previously. There is massive pressure on teachers and there has been very good work by them to catch up.

Mathematics – close monitoring required, particularly of Year 0-3 students.

Reading – several target learners; mainly due some Year 0/1 students very new to school.

Writing - several target learners; mainly due some Year 0/1 students very new to school.
Target learners progress is on the agenda for review at fortnightly teacher meetings.

The teachers think the new measures are achievable in time, perhaps more likely in the second year. Overall, for the 6 months reported on, the results appeared to be tracking alright towards the full year.

Upcoming Events

- **25th June** Cluster Matariki
- **3rd July** Last day of Term 2
- **20th July** First day of Term 3

Policy Review

The following policies were not requiring any change:

- Education Outside the Classroom (EOTC)
- EOTC Governance Roles and Responsibilities

GENERAL BUSINESS

Nga Iti Kahurangi Plus Programme

Under this programme there will be upgrade of heating, repairs to locks, joinery and rust proofing the roof.

Work taking place this week.

Annual Financial Statement / Auditor Report

Audit is complete and the Annual Report is finished. The report to governance and management responses was presented at the meeting.

With one exception, all other items were minor or already in progress or addressed. The single urgent item has been explained with process for the future to address the Auditors concerns.

Matariki

Arrangements underway for annual cluster Matariki celebration on the 25th of June, with a person employed to cook the hangi. A couple of parents have volunteered to help with the event.

Board Member

Carried over from last month.

Vacant board member – Maree is to ask a new parent. Another new family is possibly coming to the school in the near future.

School House Rental Rate

Jackie to check the School House Tenancy Agreement to ensure correct process is followed if there needs to be any change to the rental rate in the future.

Gardener /Lawn Mower / Handyman

Paul Symonds is currently doing this until suitable replacement(s) are found. He does not wish to receive any payment.

While the vegetable garden is looked after, there may need to be parent help with the gardening.

Date for working bee to be set in July.

Maryann is working on Andrew's replacement, checking with a possible candidate.

Administration:

- Confirmation of 11th May 2026 Minutes.
- Paperwork to sign – Completed

- Correspondence – nothing additional

In Committee: No

Tasks to be done

- **Jackie** to check the School House Tenancy Agreement
- **Maryann** to continue looking for Andrew's replacement
- **Maree** to ask the new parent about the Board Member Vacancy
- **Board** – set date for gardening working bee

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Meeting Closed at: 8:10 pm

Next meeting: Monday 27th July 2026 at 7:00 pm at the school

MINUTES ARE TRUE AND CORRECT

(Chairperson)

