

Minutes of Mokau School BOT Meeting 29 October 2024

Opened: Name: Maree Jones Time: 7:05 pm

Karakia: from Board members

Present: Maree Jones, Maryann Symonds, Jackie Warren, Adam Black, David Easton, Emma-Gene Hutchinson, Anne Owens

Apologies: Merepaea Rauputu

Conflict of Interest: The board effectively manages actual, potential, and perceived conflicts of interest ensuring the integrity of board decisions and reputation of board members.

Reports

Principal Report

Roll – 25

Board Assurance

As per distributed Principal Report.

Strategic Goals:

Provide high quality inclusive learning opportunities

To ensure all students have access to learning that reflects Tiriti o Waitangi

NELP

Maryann reported on the NELP Items in her Principal Report.

NELP Objective 1 Learners with their whānau are at the center.

NELP Objective 2 Barrier free access, ensure sound foundational skills.

NELP Objective 3 Quality teaching and leadership

Additional items:

Extra teaching support for Structured Literacy (Year 0-2) from Ministry has been approved for 1 day per fortnight.

Final curriculum for Structured Literacy and Maths still not finalised but expected to be clarified in next week or so.

Key items from the Principal Report to be discussed in General Business.

Motion: Principal Report taken as read.

Moved Maryann, seconded Emma-Gene. Passed.

Finance Report

Correction to item below in last month's minutes:

"Retention funds of \$108,500 to go on term deposit with interest going to Mokau school management account."

The \$108,500 is the Ministry amount. The Retention Fund held by Mokau School is \$30,000. Jackie and Maryann have opened the account for this.

A grant from Waitomo District Council (Multi-Year Community Partnership Grant) has been approved, with agreement to come. This is for swimming pool costs. The grant is for \$4,000 per year for next 3 years.

Cylinder account – this was queried with provider who said it was a like for like exchange and a filter/valve on the kitchen tap caused a problem, so bill had to be paid.

Motion: Finance Report taken as read
Moved Jackie, seconded Maree. Passed.

Property Report

Heat pump has been fixed.
School house front door leak is ongoing.
Flue still ongoing.
Major sewage blockage occurred but is now fixed.
David advised that the school house needs to be painted.

Building: Hand towels in toilets cost approx. \$1500 per year.
Terry from Laser Electrical suggested they be replaced with 6 hand dryers at a cost of \$3335 (including wiring and installation).

Motion: To go ahead and purchase/install hand dryers.
Moved Maryann, seconded Maree. Passed.

Health and Safety Report

Covered in Principal report.

Farm Report

Jackie provided copy of ASD form to David.
Plan to get 3 more calves.
Trough is going ahead.

Achievement Reports

Not applicable this meeting.

Policy Review

Nil

GENERAL BUSINESS

Teacher Only Day

There will be a Ministry directed teacher only day on 4 November 2024.
Ministry directed teacher only days do not add to the number of half days required per year.

School camp and Beach Ed

School camp for years 3-8 will hopefully be for 2 nights.

Heather will be working with juniors over that time with plenty of activities.

EOTC and Beach Ed documents will be signed off (board have all seen them via internet).

Strategic Plan Review

Feedback on Maryann's draft document and ideas required for next meeting from board members. In particular how we can strengthen school/community partnerships and community involvement.

Gardner and plants

Health issues have arisen with gardener Jodi, who can now manage lighter work only.

Maree to talk to Andrew to see if he can help out.

Maree to talk to Charlie Smart re plants/planting.

Priority is the hedge on the road side.

Working Bee proposed for Sat 30 November. Chainsaws, choppers, chipper required to remove some of existing hedge.

Jackie to put in the newsletter.

Molly Farrell Donation

Maree suggested naming the library building after Molly.

Previous meetings had considered naming the playground, still waiting on Council for Memorandum of Understanding re a partnership with the school.

Board members to consider for next meeting.

Staffing

Cleaner is retiring on 22 November. Trader advertisement is underway.

The Maternity Replacement has been advertised.

Lines on court/playground

The lines on the courts, hopscotch, etc. need re-marking.

There was discussion about how this can be done much cheaper than an initial quote.

Maree to check with her contact re water blasting.

Adam to check with Pio Pio club re their marker equipment.

Members to bring ideas to next meeting.

Term date for 2025

After discussion, confirmed that school will start on Monday 27 January 2025.

Expected end date is Friday 12 December – to be confirmed.

Administration:

- Confirmation of September 2024 Minutes.

- Paperwork to sign – Done
- Correspondence – Nil

In Committee: Yes

Tasks to be done

- **Board members** feedback/ideas on Maryann's strategic goals document required at next meeting. In particular how we can strengthen school/community partnerships and community involvement.
- **Maree** to talk to Andrew to see if he can help out with gardening.
- **Maree** to talk to Charlie Smart re plants/planting.
- **Board members** Working Bee proposed for Sat 30 November. Chainsaws, choppers, chipper required to remove some of existing hedge.
- **Jackie** to put Working Bee in newsletter.
- **Board members:** Molly Farrell donation, ideas for consideration next meeting.
- **Maree** to check with her contact re water blasting for remarking lines.
- **Adam** to check with Pio Pio club re their marker equipment.
- **Board members** to bring ideas for remarking lines on courts/playground to next meeting.

Meeting Closed at: 9:00 pm

Next meeting : **Monday 25 November 2024 at 7:00 pm at the school**

MINUTES ARE TRUE AND CORRECT



(Chairperson)