

Minutes of Mokau School BOT Meeting 23 September 2024

Opened: Name: Maree Jones Time: 7:35 pm

Karakia: from Board members

Present: Maree Jones, Maryann Symonds, Jackie Warren, Merepaea Rauputu, David Easton, Emma-Gene Hutchinson, Anne Owens

Apologies: Adam Black

Conflict of Interest: The board effectively manages actual, potential, and perceived conflicts of interest ensuring the integrity of board decisions and reputation of board members.

Reports

Principal Report

Roll – 26

Board Assurance

As per distributed Principal Report.

Strategic Goals:

Provide high quality inclusive learning opportunities

To ensure all students have access to learning that reflects Tiriti o Waitangi

NELP

Maryann reported on the NELP Items in her Principal Report.

NELP Objective 1 Learners with their whānau are at the center.

NELP Objective 2 Barrier free access, ensure sound foundational skills.

NELP Objective 3 Quality teaching and leadership

Additional items:

Touch team to go to Primary School Competition, David will coach.

Finish time for term 4 will be 3pm.

Andrew MacInnes to be casual pool caretaker.

Extra funding (\$2700 per term) has been obtained for school lunches.

Key items from the Principal Report to be discussed in General Business.

Motion: Principal Report taken as read.

Moved Maryann, seconded Jackie. Passed.

Finance Report

Finances in Board papers and drive.

First large payment for building upgrade has been made.

Retention funds of \$108,500 to go on term deposit with interest going to Mokau school management account.

Krista, Education Services Accountancy, visited with no issues found, all good.

Motion: Finance Report taken as read

Moved Jackie, seconded Maree. Passed.

Property Report

Update in General Business.

Health and Safety Report

Covered in Principal report.

Farm Report

Cattle have been moved to David's.

Hynds offered to provide a trough, Maree to confirm with them.

Achievement Reports

Not applicable this meeting.

Policy Review

Nil

GENERAL BUSINESS

Strategic Plan Review

A school our size should have 2 strategic goals.

Maryann has created a draft document for discussion.

Maree would like to see an increase in the use of the community environment – rural, beach, etc.

Feedback on recent outing – some parents want the opportunity to be involved.

Agreed that Maori words to also have the English equivalent in the strategic goals for clarity and also an opportunity for learning.

Maryann's document to be considered by board members for review at next meeting.

Building Update/paint colours

After much discussion the following colours were decided upon:

- Barge boards and original windows colour is Black/White.
- All doors to be Greyfriars.
- Exterior walls to be Double Seafoam.
- Poles and alcoves to take on the blues and greens of the school tohu.
Poles Green (autex?) and alcoves blue as per under the bridge in the tohu.

Approval for EOTC process

Maree raised concerns about the board not getting enough notice of trips.

Initial trip proposals need to go to the board at the earliest time, even if details are scant.

Maryann is to continue to notify the board members of all low risk trips.

Annual Leave for Principal Recording

Board is required to document the annual leave of the Principal. Leave to be taken in current year, unless agreed with the board. This is for staff welfare.

Maree and Jackie to work on a form for this purpose.

Waitara High School Enrolment Scheme Review

Existing proposed boundaries appear to exclude some of expected areas.

Maree to give feedback to Waitara HS requesting that all of the Mokau and Whareorino school catchment areas are included.

Teacher Only Day 4th November 2024

This is a cluster teacher only day re the maths curriculum.

Ki o Rahi Tournament Approval Ruma Tuakana

Tournament date is 18 October.

This date clashes with Pet day which will need to be rescheduled.

Property Issues

Front door needs attention as it leaks (ask school subbies to look at it).

Rangewood that fried itself is to be replaced (check with Terry).

Hot water cylinder was replaced.

Heat pump needs further repair or possible replacement.

All property issues above are for the school house.

Jackie and David to manage the property issues.

School camp Senior

The planned school camp is for Seniors to be held at TOPEC.

Board members asked if it could be extended from one to two nights to enable more time for activities – Maryann to follow up.

The urban camp was deferred until next year as suitable accommodation was unable to be found.

Mokau School Pet Day

Planned reschedule date is Monday 21 October. Jackie to add to calendar.

Jackie to check with Jenny to see if it is possible to hold it at the Domain.

Would need access from Saturday to set up art work.

Plenty of ribbons from last year.

Administration:

- Confirmation of August 2024 Minutes.
- Paperwork to sign – Done
- Correspondence – Nil

In Committee: No

Tasks to be done

- **Maree** to confirm with Hynds re trough
- **Board members** Maryann's strategic goals document to be considered for review at next meeting.
- **Maryann** is to continue to notify the board members of all low risk trips.
- **Maree and Jackie** to work on a form for Principal leave reporting
- **Maree** to give feedback to Waitara HS requesting that all of the Mokau and Whareorino school catchment areas are included.
- **Jackie and David** to manage the property issues.
- **Maryann** to follow up re extension of school camp at TOPEC to 2 days.
- **Jackie** add School Pet Day to calendar.
- **Jackie** check with Jenny to see if possible to hold Pet Day at the Domain.

Meeting Closed at: 10:20 pm

Next meeting : Monday 21 October 2024 at 7:30 pm at the school

MINUTES ARE TRUE AND CORRECT



(Chairperson)